



Shawnee County
 Community Developmental Disabilities Organization
 "Your resource for connecting our community"

Subject: Targeted Case Management Minimum Qualifications for Affiliation Effective Date: 12-15-97	Reviewed: 08-18-08, 08-26-10, 08-22-11, 08-27-12, 09.08.14, 07.25.16	Policy No: 06-010
Revised: 06-10-99, 11-05-01, 09-10-02, 04-22-03, 10-20-03, 05-15-06, 08-30-07, 08-18-08, 08-27-12, 07-25-16	Forms:	

POLICY: Each Targeted Case Manager (TCM) and Targeted Case Management affiliated provider will meet at least the minimum qualifications prior to becoming an affiliated provider.

GUIDELINES:

1. TCM affiliated providers shall be required to maintain the following:
 - a. Current license to provide TCM services.
 - b. Verification that each TCM has at least six (6) months experience in the field of developmental disabilities.
 - c. Verification that each TCM has a bachelor's degree or six (6) months experience in the field to substitute for each semester of college.
 - d. Verification that TCM's successfully complete the State of Kansas TCM on-line assessment module training by submitting a copy of certificate(s) to the CDDO Quality Management Coordinator and KDADS Quality Management Specialist.
 - e. Meet standards for required background checks per Kansas Department for Aging and Disability Services (KDADS) policy "Background Check Verification."